



GULU CITY

OFFICE OF THE CITY TOWN CLERK.

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Ref:GCC/207/1/00001

Date:5th July 2023

INVITATION FOR TENDER FOR FY 2023/2024

PROCUREMENT NOTICE REFERENCE NUMBER: 603/2023-2024 00001
(OPEN DOMESTIC BIDDING)

Gulu City Council invites application and submission of interest from competence companies, registered associations and individuals for the Supply, prequalification, annual framework contracts and revenues collection for financial year 2023/2024.

A. PRE-QUALIFICATION

i) WORKS

General Building Construction

B. ANNUAL FRAMEWORK CONTRACTS

ii) - SUPPLIES

1. Gulu 603/Supls/2023-2024/00001 Fuel and lubricants.
2. Gulu 603/Supls/2023-2024/00002 Supply of office stationary, office consumables, printing, laminating and binding.
3. Gulu 603/Supls/2023-2024/00003 Provision of hotel services (meals and refreshment).
4. Gulu 603/Supls/2023-2024/00004 Supply of printed materials.
5. Gulu 603/Supls/2023-2024/00005 Supply of culverts and concrete beacons.
6. Gulu 603/Supls/2023-2024/00006 Supply of computers, printers, binding machines, photocopiers, cameras, scanners, projectors etc.
7. Gulu 603/Supls/2023-2024/00007 Supply of assorted office furniture and filing cabinets
8. Gulu 603/Supls/2023-2024/00008 Supply of motor vehicles and motorcycles tyres and batteries
9. Gulu 603/Supls/2023-2024/00009 Supply and planting of tree seedlings
10. Gulu 603/Supls/2023-2024/00010 Supply of assorted staffs uniforms
11. Gulu 603/Supls/2023-2024/00011 Supply of roads materials aggregates, sand, hardcore and gravel

12 Gulu 603/Supls/2023-2024/00012 Supply of hard ware material,cements and electrical materials/solar materials.

2- SERVICES

1. Gulu 603/Srvce/2023-2024/00001 Provision of Auctioneering services
2. Gulu 603/Srvce/2023-2024/00002 Maintenance of motor vehicles and motor cycles.
3. Gulu 603/Srvce/2023-2024/00003 Servicing and maintenance of office equipment (computers photocopier etc.).
4. Gulu 603/Srvce/2023-2024/00004 Hire of roads equipment and trucks (like excavators, bitumen sprayer, bitumen boiler, water bowser, low bed, bull dozer, grader, roller, concrete mixer, vibrator, 4 , 10,20 and 25 ton tipper lorries)
- 5.Gulu603/Srvce/2023-2024/00005 Beautification and maintenance of Kaunda Grounds
- 6.Gulu 603/Srvce/2023-2024/00006 Beautification and maintenance of Pece stream Park
- 7.Gulu 603/Srvce/2023-2024/00007 Painting/branding of Gulu main Market

3- Revenues Collection

8. Gulu 603/Srvce/2023-2024/00008 Collection of revenue from Advertisement tools (including sign posts) and LED screens Laroo Pece Division.Award will be based on % basis.
- 9.Gulu 603/Srvce/2023-2024/00009 Collection of revenue from Advertisement tools (including sign posts) Bardege Layibi Division
10. Gulu 603/Srvce/2023-2024/00010 Collection of revenue from Gulu main bus park toilet entry fees Laroo Pece Ugx 1,652,000 per month VAT inclusive.
11. Gulu 603/Srvce/2023-2024/00011 Renting former Pece division Office -administration unit only at bus park Laroo Pece Ugx 200,000 VAT inclusive per month
12. Gulu 603/Srvce/2023-2024/00012 Renting former enforcement office at bus park Laroo Pece Ugx 800,000 VAT inclusive per month
13. Gulu 603/Srvce/2023-2024/00013 Renting Big eating house in the bus park Laroo Pece ugx450,000 per month
14. Gulu 603/Srvce/2023-2024/00014 Collection of revenue from animals slaughtering fees at Unyama Abattoir in Laroo Pece Division 2,187,500 per month Vat inclusive
15. Gulu 603/Srvce/2023-2024/00015 Collection of revenue from animals slaughter fees in Bardege Layibi Division ugx14,775,000 per month vat inclusive
16. Gulu 603/Srvce/2023-2024/00016 Collection of revenue from Lacor taxi park Ber Bardege Layibi ugx 700,000 per month vat inclusive.

17. Gulu 603/Srvce/2023-2024/00017 Collection of revenue from Kaunda Ground Toilet Bardege Layibi Ugx 255,500 per month vat inclusive.
18. Gulu 603/Srvce/2023-2024/00018 Collection of revenue from pigs slaughter fees in Laroo Pece Division ugx 920,400 per month vat inclusive
19. Gulu 603/Srvce/2023-2024/00019 Collection of revenue from pigs slaughter fees in Bardege Layibi Division ugx 650,000 per month vat inclusive
20. Gulu 603/Srvce/2023-2024/00020 Collection of revenue from Lacor market Layibi side fees in Bardege Layibi Division ugx 360,000 per month vat inclusive
21. Gulu 603/Srvce/2023-2024/00021 Collection of revenue from Chicken seller cerelenu in Bardege Layibi Division ugx 300,000 per month vat inclusive
22. Gulu 603/Srvce/2023-2024/00022 Collection of revenue from Kapedopong market in Bardege Layibi Division ugx 300,000 per month vat inclusive
23. Gulu 603/Srvce/2023-2024/00023 Collection of revenue from Gulu main market Toilet Group A (Lot 1,5,9,10,14) Ugx 850,000 per month vat inclusive.
24. Gulu 603/Srvce/2023-2024/00024 Collection of revenue from Gulu main market Toilet Group B (Lot 2,3,8,11,12) Ugx 480,000 per month vat inclusive.
25. Gulu 603/Srvce/2023-2024/00025 Collection of revenue from Gulu main market Toilet Group C (Lot 4,6,7,13,15) Ugx 1,000,000 per month vat inclusive.
26. Gulu 603/Srvce/2023-2024/00026 Collection of revenue from Unyama market in Laroo Pece Division ugx 420,000 per month vat inclusive
27. Gulu 603/Srvce/2023-2024/00027 Collection of revenue from animals slaughtering fees at Agonga Abattoir Laroo Pece Division 2,187,500 per month Vat inclusive
28. Gulu 603/Srvce/2023-2024/00028 Collection of revenue from Wilobo market in Laroo Pece Division ugx 200,000 per month vat inclusive
29. Gulu 603/Srvce/2023-2024/00029 Collection of revenue from Laliya market in Laroo Pece Division ugx 600,000 per month vat inclusive
30. Gulu 603/Srvce/2023-2024/00030 Collection of revenue from Layibi Central market in Laroo Pece Division ugx 200,000 per month vat inclusive

TERMS AND CONDITIONS.

Solicitation Documents, Pre-qualification documents shall be obtained from the Head Procurement and Disposal Unit Gulu City Council in the yard upon banking of non-refundable fees of ugx 50,000 VAT inclusive to **Gulu City Council General Fund Account Number 9030017683917** Stanbic Bank Gulu Branch. General receipt will be issued from the cashier's Office after presenting a Bank deposit slip.

1. The bidders should attach the following:

- a) Original copy of general receipt.
 - b) Certificate of incorporation.
 - c) Contact addresses (physical location, postal address and telephone number both fixed and mobile)
 - d) Valid trading license 2023.
 - e) Income tax clearance from 2022-2023 addressed to Gulu City Council or TIN for individual bidder.
 - f) Bank statement for the past three Months (June , May ,April 2023)
 - g) Registered Power of attorney.
2. Each item should be applied for separately.
 3. All bids must be sealed by envelopes and in three copies (3) clearly marked “tender for pre-qualification or tender foraddressed to the Head Procurement & Disposal Unit Gulu City Council P.O.BOX,140 Gulu City Council.
 4. Registration form must be signed by the applicants or by their Agents on submission of the Bids. Bids must be submitted not later than **Thursday 3rd August 2023 at 10:00am** and thereafter, the bid shall be opened at 10:30am in the presence of bidders or their Agents who choose to attend.
 5. Unregistered and late bids shall not be considered.
 6. The method of procurement shall be governed by the PPDA acts 2003 and regulation 2006 under it.
 7. GMC SHALL NOT BE BOUND BY ANY HIGHEST OR LOWEST BID.
 8. Bidders who intend to apply for items under framework contract are further advice to attach various prices accordingly taking care of taxes like VAT in to consideration.
 9. Markets and pigs slaughtering revenues sources are strictly for registered associations.
10. The planned procurement schedule (subject to changes) is as follows:

| Activity | Date |
|--|---|
| a. Publish bid notice | Wednesda 5 th July 2023 |
| b. Pre-bid meeting | N/A |
| c. Bid closing date and opening | August 3 rd 2023 Time:10:00am and opening:10:30am |
| d. Evaluation | In 5 days |
| e. Display and communication of best evaluated bidder notice | Within 5 working days from the contract committee approval of evaluation report |

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| f. Contract award and signature | After expiry of 10 days of the best evaluated bidder notice and solicitor general approval |
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Godfrey B.Kisekka

City Town Clerk